

Shaw Education Trust

Finance Business Partner – Grade 10

Start date	TBC - (No later than September 2022)
Contract Type	Permanent position, Term Time only 37 hours per week (part time negotiable)
Salary	Grade 10 scpt 40 £38,554 – scpt 44 £42,614
Location	Hybrid/Home/Office/Schools

We are a rapidly growing Multi Academy Trust who lead and manage academies in all phases, all sectors and in all communities. We believe that all children should have the opportunity to be successful, whatever their starting point. We pledge an unswerving commitment to improve, accelerate and enable ambitious life goals for all young people in our academies.

Shaw Education Trust is currently comprised of 28 academies. We have other schools joining us imminently. We are looking to appoint a Permanent Finance Business Partner to offer proactive and outstanding Finance support to our Academies, primarily across the Midlands.

Linking with our existing central finance team the successful candidate will provide both strategic and operational finance support to an assigned geographic client base of academies. You will act as an internal consultant and finance resource for senior leaders, managers and employees and proactively respond to the ongoing requirements. This includes providing, professional direction and support, whilst being a commercially aware, focused Business Partner. The Finance Business Partner will conduct in depth and comprehensive analysis in relation to all financial data available in the academies ensuring that any trends and/or variances are investigated fully, and all relevant and appropriate investigations and subsequent actions are reported upon and dealt with in line with financial regulations. You will assist in the preparation and production of the balanced consolidated annual budget for submission to the Director of Financial Resource Management Partnering all within agreed timescales.

You will add value by managing and maintaining an effective system of internal control, including monitoring and evaluating the effectiveness and efficiency of the accounting systems and processes in all academies, ensuring adherence to relevant finance policies and procedures and reporting relevant information to the Director of Financial Resource Management. The Finance Business partner will additionally support the perfect execution of financial management processes and procedures and assist the senior leadership team with policy development.

We welcome applications from qualified professionals who hold a Diploma in School Business Management (level 5) or equivalent experience who have the enthusiasm and ambition to deliver a first-class finance function in a rapidly growing Multi Academy Trust. The successful candidate will have the aspiration to help us make Shaw Education Trust 'Best in Class' and will need to have excellent communication skills in order to build strong working relationships within the Trust and with the Senior Leaders they will be supporting. Please see job description and person specification for full details.

The Shaw Education Trust offer the following benefits with your employment:

- An excellent Local Government Pension Scheme
- Generous holiday entitlement from your first day of employment (28 days holiday rising to 30 days after 5 years' service + Paid Bank Holidays) (pro rata) Support Staff only
- Access to health and wellbeing support via Occupational Health
- Cycle to work scheme
- Access to our Institute of Education and fantastic opportunities to help you grow, contribute and flourish in your role and in the Trust.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This position is subject to an enhanced criminal records check from the Disclosure and Barring Service (DBS) which will require you to disclose details of all unspent and unfiltered spent reprimands, formal warnings, cautions and convictions. All applicants will be considered on the basis of suitability for the post regardless of age, sex, race or disability.

Please click on the following link to refer to SET [Safeguarding and Pupil Protection Policy 2021-22.pdf](https://www.shaw-education.org.uk/uploads/New_SET_documents/Central_Policies/Safeguarding_and_Pupil_Protection_Policy_2021-22.pdf) ([shawhttps://www.shaw-education.org.uk/uploads/New SET documents/Central Policies/Safeguarding and Pupil Protection Policy 2021-22.pdfeducation.org.uk](https://www.shaw-education.org.uk/uploads/New_SET_documents/Central_Policies/Safeguarding_and_Pupil_Protection_Policy_2021-22.pdf))

Further details and application forms are available from Shaw Education Website:
[www.shawhttp://www.shaw-education.org.uk/careerseducation.org.uk/careers](http://www.shaw-education.org.uk/careerseducation.org.uk/careers)

Please submit completed application forms and recruitment monitoring forms to
recruitment@shaweducation.org.uk

Please be advised CV's are not accepted, a SET application form must be submitted.

Closing Date: Wednesday 29th June 2022
Interview Date: From Monday 4th July 2022