



# Lunchtime Supervisor

**Hours:** 7.5 per week Monday – Friday 11.30am – 1.00pm 38 weeks Term time only

**Salary:** Grade 2, scale point 7-10 £17,842 - £18,562 FTE Salary per annum £3,057 - £3,181 pro rata salary per annum.

**Contract Type:** Permanent

**Start date:** In line with notice to be served or agreed on appointment.

We are seeking to appoint a lunchtime supervisor on a permanent basis. This is a vital role assisting students with dining and lunchtime activities, helping to maintain a safe and hygienic environment. You will be required to assist students with their table manners, use of cutlery and behaviour. We are looking for someone who can work well as part of a team, is responsible, and has great communication skills.

Blackfriars Academy is proud to be part of Shaw Education Trust which is a growing, multi-academy trust based in Staffordshire. As part of the trust, our new colleagues will benefit from high quality professional development and will be supported in their career progression by our new and motivated leadership team. You will be an outstanding person willing to embrace and develop our collective values and ethics. In return your efforts will be recognized and rewarded and your contribution valued and celebrated by our whole school community. Our sole aim is to enable every one of our children to thrive and reach their potential as well as enjoying their time at the Blackfriars. If you would like to join us on our exciting journey, then please apply.

The Shaw Education Trust offer the following benefits with your employment:

- An excellent Local Government Pension Scheme / Teachers Pension
- Generous holiday entitlement from your first day of employment (28 days holiday rising to 30 days after 5 years' service + Paid Bank Holidays)
- Access to health and wellbeing support via Occupational Health
- Cycle to work scheme
- Access to our Institute of Education and fantastic opportunities to help you **grow, contribute** and **flourish** in your role and in the Trust.

Blackfriars Academy is dedicated to the safeguarding and wellbeing of students; all staff must share this commitment. The successful candidate will be required to undergo appropriate screening including Enhanced DBS check.

Please click on the following link to refer to SET [Safeguarding and Child Protection Policy](#)

Please telephone on 01782 987150 and speak to Helen Smith, HR Officer for further information.

Application Packs are available from:

Mrs H Smith, Blackfriars Academy, Priory Road, Newcastle, Staffordshire ST5 2TF [Tel 01782 987150] email [hsmith@blackfriars.shaw-education.org.uk](mailto:hsmith@blackfriars.shaw-education.org.uk) or on the Shaw Education Trust website <https://www.shaw-education.org.uk/careers>

**Closing date:** 30<sup>th</sup> November at 12 noon.

Applications received after this time will not be accepted.

Applications can be sent either by email to [hsmith@blackfriars.shaw-education.org.uk](mailto:hsmith@blackfriars.shaw-education.org.uk) or via post to Blackfriars Academy. In line with our safer recruitment policy CV's will not be accepted.

**This position is subject to appropriate vetting procedures including a criminal record check from the Disclosure and Barring Service (formerly CRB) which will require you to disclose details of all unspent and unfiltered spent reprimands, formal warnings, cautions and convictions in your application form**