



Personal Welfare Support Assistant Fixed Term

Hours: 32.5 hrs per week Mon – Fri 8.45am – 3.45pm Term Time (38 weeks per year)

Salary: Grade 3, scale point 10 -13 £18,562 - £18,933 FTE salary per annum, £13,785 - £14,061 pro rata salary per annum.

Required: As soon as possible

Contract End Date: 31st August 2022

Part time or job share would be considered.

We are seeking to appoint a Personal Welfare Support Assistant on a fixed term basis until 31st August 2022. This role is essential in maintaining pupil welfare, and supporting our teaching staff in helping our pupils to achieve to their full potential. You must be motivated and flexible and work well in a team. We need good interpersonal and communication skills with the ability to manage changing priorities.

Blackfriars Academy is proud to be part of Shaw Education Trust which is a growing, multi-academy trust based in Staffordshire. As part of the trust, our new colleagues will benefit from high quality professional development and will be supported in their career progression by our new and motivated leadership team. You will be an outstanding person willing to embrace and develop our collective values and ethics. In return your efforts will be recognized and rewarded and your contribution valued and celebrated by our whole school community. Our sole aim is to enable every one of our children to thrive and reach their potential as well as enjoying their time at the Blackfriars. If you would like to join us on our exciting journey, then please apply.

Please telephone on 01782 987168 and speak to Helen Smith, HR Officer for further information.

Application Packs are available from:

Mrs Helen Smith, Blackfriars Academy, Priory Road, Newcastle, Staffordshire ST5 2TF [Tel 01782 987169] email hsmith@blackfriars.shaw-education.org.uk or on the Shaw Education Trust website <https://www.shaw-education.org.uk/careers>

Closing date: 18th October at 12 noon.

Applications received after this time will not be accepted.

Applications can be sent either by email to hsmith@blackfriars.shaw-education.org.uk or via post to Blackfriars Academy. In line with our safer recruitment policy CV's will not be accepted.

Start date will be in line with notice to be served or agreed on appointment.

Blackfriars Academy, Priory Road, Newcastle, Staffs ST5 2TF

The Shaw Education Trust is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expect all staff and volunteers to share this commitment

This position is subject to appropriate vetting procedures including a criminal record check from the Disclosure and Barring Service (formerly CRB) which will require you to disclose details of all unspent and unfiltered spent reprimands, formal warnings, cautions and convictions in your application form