
TOTTINGTON HIGH SCHOOL
LAUREL STREET,
BURY, BL8 3LY

ICT Technician – Grade 4

FIXED TERM UNTIL MARCH 2020

Start date – as soon as possible
Full time 37 hrs per week, permanent, full year
Grade 4 £18,426 - £19,171

Tottington High School would like to appoint an enthusiastic and experienced ICT Technician to provide day-to-day ICT support for the staff and students. You will liaise with other ICT Network Professionals, Headteacher, school staff and students, in order to identify, prioritise and resolve all ICT support service requests.

You should have a recognised ICT, Level 2 qualification or appropriate experience in an ICT environment. You will be able to communicate complex technical issues simply and effectively to a diverse range of audiences. We are looking for a self-motivated, highly organised and reliable individual. You will have a dedicated work ethic working alongside teaching and support staff, supporting the full range of ICT systems. This role provides an excellent opportunity for the right candidate to develop their IT knowledge and develop their career in a growing multi academy trust.

Main responsibilities:

- Provide support and guidance to staff and students on the use of the school's ICT systems
- To support teaching and learning in the general running of the ICT rooms to ensure lessons are efficiently serviced
- Troubleshoot software and hardware
- Installation of software and hardware

A working knowledge of Windows 10, Windows Server 2016, Microsoft Office, Office 365, networking and hardware would be advantageous but training and support will be provided for the selected candidate.

Please see full job description and person specification.

Application Forms should be submitted before the closing date to recruitment@shaw-education.org.uk CV's and agencies are not acceptable.

Shaw Education Trust is committed to safeguarding and promoting the welfare of children. This position is subject to an enhanced DBS check. All applicants will be considered on the basis of suitability for the post regardless of age, sex, race or disability.

Closing Date: 17 October 2020 00.00

Interviews will be held week commencing 19 October 2020