



TOTTINGTON HIGH SCHOOL

PERSON SPECIFICATION

ASSISTANT HEADTEACHER

SALARY: L10 – L14

	ESSENTIAL	DESIRABLE	EVIDENCE
Qualifications and Training	<ul style="list-style-type: none"> • Qualified Teacher status • Degree • Relevant Qualifications • Relevant in-service training during the last three years 	<ul style="list-style-type: none"> • Good honours degree • A range of relevant in-service training during the last three years which includes accreditation 	<ul style="list-style-type: none"> • Application Form • Application Letter • References
Experience	<ul style="list-style-type: none"> • Significant successful teaching experience • Significant Leadership and Management experience in a secondary school • Significant recent effective pastoral leadership and management • Evidence of work which has led directly to positive outcomes for students • Be an excellent classroom practitioner. 	<ul style="list-style-type: none"> • Experience in more than one school • Experience of leading a successful whole school, cross departmental or cross school initiative • Experience of working with external agencies • Evidence of “wider school effectiveness.” 	<ul style="list-style-type: none"> • Application Form • Application Letter • References • Interview Process
Knowledge and Values	<ul style="list-style-type: none"> • Ability to articulate a sound educational philosophy consistent with the school’s aims • Enthusiasm for learning • Empathy with young people • A range of Information Communication Technology skills • Be committed to having a positive impact on the learning and teaching of students in your charge. 	<ul style="list-style-type: none"> • A high order of Information Technology skills which have been deployed to support student learning • Understanding of effective practice in the teaching of all areas of the curriculum and cross-curricular themes 	<ul style="list-style-type: none"> • Application Form • Application Letter • References • Interview Process
Personal Qualities	<ul style="list-style-type: none"> • Inspirational Leadership skills • Ability to work on own initiative 		<ul style="list-style-type: none"> • Application Form • Application Letter • References



	<ul style="list-style-type: none">• Ability and willingness to work with a wide range of people• Very good health, attendance and punctuality records• Excellent interpersonal skills• Smart professional appearance• Track record of being a team-player• Positive personality• Be ambitious and keen to contribute to whole school development.		<ul style="list-style-type: none">• Interview Process
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THIS SCHOOL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN AND YOUNG PEOPLE AND EXPECTS ALL STAFF TO SHARE THIS COMMITMENT.