

Person Specification

Teaching Assistant (Special College, no critical care with first aid)

Level 3

Essential Criteria Measured By Experience

- Significant experience of working to support children's learning gained in a relevant environment.
- Some experience of working with pupils with additional needs.

Qualifications/Training

- Educated to GCSE or equivalent in English and Maths
- NVQ 3 for Teaching Assistant or equivalent
- Training in some/all of relevant educational strategies e.g. literacy and/or in particular curriculum or learning area such as bilingual, sign language, dyslexia, ICT, CACHE, SCIPr etc.

Knowledge/Skills

- Has the ability to understand relevant policies/codes of practice.
- Significant understanding of areas of learning, e.g. literacy, numeracy, science, SEN.
- Understanding of principles of child development and learning processes and in particular, barriers to learning.
- Ability to plan effective actions for pupils at risk of underachieving.
- Ability to self-evaluate learning needs and actively seek learning opportunities.
- Effective use of ICT to support learning.
- Use of other equipment technology – DVD, photocopier/interactive whiteboard.
- Excellent interpersonal skills to be able to relate well to a wide range of people.
- Work constructively as part of a team whilst being able to demonstrate initiative.
- Good communication skills.

Behavioural Attributes

- Must be student focussed
- Must have a professional and respectful approach, which demonstrates support and shows mutual respect.
- Is able to actively listen and respond to student needs
- Is committed to the needs of pupils, parents and other stakeholders.
- Must demonstrate a positive attitude and is able to suggest solutions to problems that arise
- Is committed to the provision and improvement of quality of service
- Is able to communicate orally and in writing effectively with all students, colleagues, parents and stakeholders.